



BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, JUNE 18, 2018

Prayer and Pledge of Allegiance were led by Jacob McHughes.

Chairman Darry Stacy called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 18th day of June 2018 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney District Attorney Heather Darby, Linda Atkins, Sam Woodfork, John Roberts, Daniel Thatcher, Carm Harvey, Alison Vinson, Bryan Jenkins, George Mauldin, Susan Reese, Laurie Beth Marshall, Laura Smith, Undersheriff Blake Green, Chief of Operations Jose Chavez, Chief of Detention Jacob Wheeler, Joy Hampton, Nicole White, Denise Ellison, George Quartucio, Buzz McDonald, Leann Clements and Kathy Singer.

After the reading of the minutes of the Regular Meeting of June 11, 2018 and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date due to so many line items for **Bid #CA – 1859** – Purchase for one (1) or more Printer/Copier/Scanner for the Cleveland County Assessor's Office.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY
List of Individual Bidders

	Imag eNet Cons ultin g	R.K. Black , Inc.	ARC Docu ment Solut ions	Fuzze ll's Busin ess Equip ment	Smart Image Systems (1)	Smart Image Systems (2)	Stan dley Syst ems	OneSOUR CE Managed Services	Oklah oma Copier Soluti ons
--	------------------------------------	-------------------------	--------------------------------------	--	----------------------------------	----------------------------------	-----------------------------	--------------------------------------	---

BID: #CA-1859

DEPT:
Assessor's
Office

DATE
OPENED:
6-18-18

Aw
ar
de
d
To:
Ta
ble
d
on
6/
18
/1
8

List of Individual Items

The purchase of One (1) or more, printer, copier, scanner for the Cleveland County Assessor's Office.

BID PROPOSAL
:

BRAND: NO
 BID

MODEL:

WARRANTY
:

APPROXIMATE
DELIVERY
DATE:

Total Bid Price:

Maintenance Cost Per Copy:

B&W Copies:

Color Copies: Exceptions:

Name:	Ryan Venk	Bobby Perry	Ross Rester	Oscar Torres	Oscar Torres	JR Richardson	George Quartucio, Jr.	Brooke Pfeifer
Title:	Solutions Consultant	Sales Manager	Sales Manager	V/Pres	V/Pres	Account Executive	Public Sector Specialist	Director of Sales
Address:	4111 Perimeter Center PL Oklahoma City, OK 73112	3631 NW 23rd St Oklahoma City, OK 73107	5959 NW 37th Street Oklahoma City, OK 73122	2709 S I-35 Service Rd OKC, OK 73129	2709 S I-35 Service Rd OKC, OK 73129	528 Iowa Ave Chickasha, OK 73018	34 N. Meridian Oklahoma City, OK 73107	650 Alameda Norman, OK 73071
Phone:	405-985-4455	405-918-663-8100	(405) 721-222	405-619-0999	405-619-0999	(405) 574-1178	405-226-4310	580-399-3580/ 405-364-7700
Fax:	405-951-0160	405-622-1246	(405) 789-9453	405-619-0025	405-619-0025	(405) 224-3010	405-942-6766	405-364-7701
E-mail Address:	rvenk@rkblack.com	y.perry@arc.com	ross@fuzzells.com	oscart@smartimagesystems.com	oscart@smartimagesystems.com	jr@standley.com	gquartucio@youronesource.com	johnscm@coxinet.net

NON-COLLUSION AFFIDAVIT:

B. Old Business:

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darryl Stacy moved, seconded by Harold Haralson, to award to Warren Cat, in the amount of \$223,199.00 for **Bid #COM2 – 1855** – Purchase for one (1) or more, 2018 or newer, Wheel Loader with 600 hours or less for the County Commissioners.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darryl Stacy, yes. Motion carried.

2. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Rod Cleveland, to **award** as per bid summary to multiple vendors and where low bid is not awarded there is an explanation for **Bid #SHE-1856 – One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies for Cleveland County**. The bid term will be from July 1, 2018 through June 30, 2019.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
3. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **award** as per bid summary to multiple vendors and where low bid is not awarded there is an explanation for **Bid #SHE-1857 – One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County**. The bid term will be from July 1, 2018 through June 30, 2019.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

(Clerk’s Note: Discussion, Consideration and/or Action on Bid #HWY-1858 moved to end of agenda. Please see Page 8.)

4. **Bid #HWY-1858 – Moved to Page 8.**

C. Items of Business:

Chairman Darry Stacy said that the following Items, No. 1 through No. 31, are **Consent Items** and are routine in nature: Harold Haralson moved to **approve** the Consent Items. Rod Cleveland seconded the motion:

1. **Standard Lease Agreement** between the Board of County Commissioners on behalf of Cleveland County Court Clerk and ImageNet for a lease on (1) Canon IR ADV6555I in the amount of \$298.68 per month for the period July 1, 2018 through June 30, 2019.
2. **Standard Service Agreement** between the Board of County Commissioners on behalf of Cleveland County Court Clerk and ImageNet for a service on (1) Canon IR ADV625I in the amount of \$65.00 per month including 10,000 base and overages will be billed at \$.0065 per image for the period July 1, 2018 through June 30, 2019.
3. **Standard Rental Agreement** between Cleveland County Board of County Commissioners on behalf of the Cleveland County Court Clerk and Mail Finance (Neopost USA) to lease In Series 700 Base for the period July 1, 2018 through June 30, 2019 in the amount of \$259.00 per month or \$777.00 quarterly.
4. **Donation of Weapons** from Joseph Font to the Cleveland County Sheriff’s Office.

5. **Software Maintenance Agreement** between Cleveland County Assessor and Sidwell for software maintenance and support July 1, 2018 through June 30, 2019 in the amount of \$2,756.00.
6. **Maintenance Agreement** between Cleveland County Board of Commissioners on behalf of Cleveland County Emergency Management and Oklahoma Office Systems for service on (1) Xerox Alatalink C8035. B/W copies will be billed at \$.0075 per image and Color will be billed at \$.0400 for the period July 1, 2018 through June 30, 2019.
7. **Lease Renewal** between Cleveland County District #2 and Del Nero for lease on space at 6706 Alameda for (2) two antennas for wireless equipment for the period July 1, 2018 through June 30, 2019.
8. **Accept** the report from HUB International and **renew** the Fiscal Year 2018/2019 Workers Compensation Coverage in the amount or \$300,000.00.
9. **Maintenance Agreement** between Cleveland County Election Board and OneSource for service on (1) Bizhub C364 to include parts, labor, drums, and toner. B/W copies will be billed at \$.00781 per image and Color will be billed at \$.0539 for the period July 1, 2018 through June 30, 2019.
10. **Maintenance Agreement Renewal** between the Cleveland County Treasurer and Technique Data Systems for the period July 1, 2018 through June 30, 2019 on the following:
(13) Citizens Model IDP 3550 Printers at \$60.00 each, Annual Total \$780.00 (11) Glory GFR-S80 Currency Discriminators at \$350.00 Annual Total \$3,850.00, (1) Toshiba/Kisan Newton Currency Discriminator at \$350.00, (5) Semacon S2500 Currency Discriminators at \$350.00 each, Annual Total \$1,750.00. Total Contract \$6,730.00 per year.
11. **Maintenance Agreement Renewal** between the Cleveland County Treasurer and Technique Data Systems for the period July 1, 2018 through June 30, 2019 for (1) Canon CR-190 check Scanner at \$425.00 per year, (6) Canon CR-120 Check Scanner at \$149.25 each per year and (25) Canon CR-80 Check Scanners at \$130.00 each per year Annual Total \$4,570.50.
12. **Annual Maintenance Agreement** between the Cleveland County Treasurer and Technique Data Systems for Formax FD452 Envelope Opener. Total Annual Maintenance \$275.00 effective July 1, 2018 through June 30, 2019.
13. **Extended Service Agreement** between Cleveland County IT Department and Dell maintenance on (1) PowerEdge R320, (1) PowerEdge R420, and (1) PowerEdge720XD for a total annual amount of \$4,059.20 for the period July 1, 2018 through June 30, 2019.
14. **Approval** of the contract between Cleveland County IT and TechRadium, IRIS software in the amount of \$582.00 annually. The term of the agreement is from July 1, 2018 through June 30, 2019.

15. **Approval** of the subscription/License Renewal between Cleveland County IT and LogMeIn in the amount of \$2,598.00 for the period July 1, 2018 through June 30, 2019.
16. **Standard Service Contract** between the Board of Cleveland County Commissioners on behalf of Cleveland County I.T. Department and Oklahoma Office Supply for maintenance on (1) Bizhub C360 ID35780 for the period July 1, 2018 through June 30, 2019. B/W images are billed at \$.0071 each and color images are billed at \$.049 each.
17. **Agreement** between Cleveland County Board of County Commissioners and TransUnion risk and Alternative Data Solutions, Inc. for 5000 transactions in the amount of \$1,100.00 per month for the period July 1, 2018 through June 30, 2019.
18. **Agreement** between Cleveland County Board of County Commissioners and Solarwinds MSP for software service/support in the amount of \$14,591.52 for the period July 1, 2018 through June 30, 2019.
19. **Subscription Service** between Cleveland County Board of County Commissioners and Navigo for Map Texting and Direct Dial service in the amount of \$378.00 for the period July 1, 2018 through June 30, 2019.
20. **Standard Maintenance Agreement** between The Board of Cleveland County Commissioners on behalf of the Cleveland County Election Board and Dell Extended Maintenance on a Dell Power Edge T610 in the amount of \$916.80 for the period July 1, 2018 through June 30, 2019.
21. **Agreement** between Cleveland County and Rhombic Engineering, PLLC for engineering services for specific projects for Cleveland County at an hourly rate of \$95.00.
22. **Agreement** between The Board of County Commissioners and Alternative Dispute Resolution System of the State of Oklahoma by and through the Administrative Director of the Courts for the purpose of providing partial state funding for the operation of a dispute mediation program in Cleveland County known as Early Settlement Central Cleveland County Program. Cleveland County is providing office space only. The Agreement shall be effective July 1, 2018 through June 30, 2019.
23. **Joint Resolution** between the Board of Cleveland County Commissioners and the Cleveland County Justice Authority to renew the Sales Tax Agreement previously entered into on July 1, 2017 set to expire on June 30, 2018. This agreement will be effective July 1, 2018 through June 30, 2019.
24. **Joint Resolution** between the Board of Cleveland County Commissioners and the Cleveland County Justice Authority to renew the Sub Lease Agreement previously entered into on July 1, 2017 set to expire on June 30, 2018. This agreement will be effective July 1, 2018 through June 30, 2019.

25. Quote from L&M Heat and Air for the purchase and installation of Luxaire Gas Furnace 120,000 BTU at the Cleveland County Fairgrounds Farm Market area, 615 E. Robinson, Norman OK in the amount of \$20,318.00.

26. Interlocal Cooperation Agreement between the Cleveland County Board of Commissioners and Circuit Engineering District 5 for the period July 1, 2018 through June 30, 2019.

27. Invoice #CLC-0518 from IBTS for May 2018 CDBG DR Program Services in the amount of \$47,296.75.

28. Standard Service Contract between the Board of Cleveland County Commissioners on behalf of Cleveland County Building Maintenance and Oklahoma Copier Solutions for services on a Sharp MX4501N to include parts, labor, drums, toner, staples and a base monthly rate of \$10.00 which includes 900 B/W copies and 100 Color copies. Overages of B/W copies are billed at \$0.0075 and overages on color are billed at \$0.07.

29. Approval of the following Blanket Purchase Orders submitted for the following Departments:

Dist. #1:

18-4834-T2A	Yellowhouse Machinery Co.	\$ 21,959.61
-------------	---------------------------	--------------

Election Board:

18-4794-SL2	Copelin’s Office Center	\$ 100.00
-------------	-------------------------	-----------

30. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 17/18

General:

18-0008-SM2	18-0039-R2	18-0095-SL2	18-0100-SL2
18-0321-E2	18-0323-E2	18-0327-E2	18-0449-C2
18-1326-SL1C	18-2271-K2	18-2802-SM2	18-2874-R2

Highway:

18-0067-T2A	18-0077-T2A	18-0149-T2A	18-0245-T2A
18-0543-T2A	18-0544-T2A	18-0551-T2A	18-0556-T2A
18-0562-T2A	18-0564-T2A	18-0567-T2A	18-0570-T2A
18-0572-T2A	18-0630-T2A	18-0632-T2A	18-0635-T2A
18-0637-T2A	18-0715-T2A	18-0717-T2A	18-0718-T2A
18-0979-T2A	18-0980-T2A	18-0981-T2A	18-1271-T2A
18-2301-T2A	18-2407-T2A	18-2577-T2A	18-2728-T2A
18-2866-T2A	18-3132-T2A	18-3133-T2A	18-3271-T2A
18-3332-T2A	18-3393-T2A	18-3396-T2A	18-3625-T2A
18-4260-T2A			

Health Dept.:

18-0182-MD2	18-0196-MD2	18-0293-MD2
-------------	-------------	-------------

Sheriff Commissary:

18-3380-CFBC2 18-4101-CFBC2

Fairgrounds:

18-0281-FG2 18-0363-FG2 18-3052-FG2

31. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:

FY 17/18

a. General Fund	\$ 100,578.09
(Clerk’s Note: General - \$98,988.57 and PCards-General - \$1,589.52.)	
b. Highway Fund	\$ 69,867.45
(Clerk’s Note: Highway -\$68,778.45 and PCards-Highway - \$1,089.00)	
c. Health Fund	\$ 16,932.95
d. Sheriff Service Fee Fund	\$ 29.68
e. Sheriff Commissary Fund	\$ 23,629.62
f. Treasurer Certification Fee Fund	\$ 1,253.52
g. County Clerk Lien Fund	\$ 93.47
h. County Clerk Preservation Fund	\$ 3,825.00
i. Fairgrounds Fund	\$ 861.90

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT

D. No new business came before the Board for discussion.

E. At this time Commissioner’s had discussions regarding **County Business**.

Chairman Stacy called for a return to Old Business, Item 4:

- 4. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Rod Cleveland, to **table** the awarding and/or rejecting of the bids until a later date for **Bid #HWY-1858 – Six (6) month Non-Encumbered contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners**. The bid term will be from July 22, 2018 through January 21, 2019.

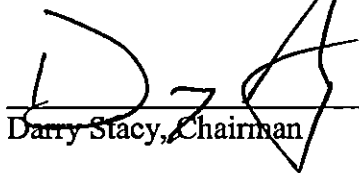
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

F. No Public comments were made.

G. There being no further business to come before the Board, Harold Haralson moved, seconded by Rod Cleveland, that the meeting be **adjourned** at 1:14 P.M.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

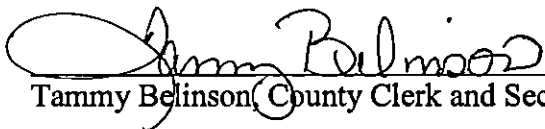
(Clerk’s Note: Agenda was posted on June 15, 2018 @ 9:55 A.M.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Darry Stacy, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: 

Deputy County Clerk